



The Commonwealth of Massachusetts

PUBLIC DOCUMENT #6
COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE AUDITOR
ANNUAL REPORT
FISCAL YEAR ENDED JUNE 30, 1981

MR
336.7M3
A91r
1981
c.2

*From the Office of
State Auditor John J. Finnegan*



PUBLIC DOCUMENT #6
COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF THE STATE AUDITOR
ANNUAL REPORT
FISCAL YEAR ENDED JUNE 30, 1981

serial

MR
336.7 M3
A91r
1981
C.2

TABLE OF CONTENTS

Page

I.	Foreword	1
II.	Introduction	2 - 3
III.	Division of State Audits	4 - 10
IV.	Division of Authority Audits	11 - 16
V.	Division of Federal Audits	17 - 19
VI.	Division of Contract Audits	20
VII.	Division of Local Mandates	21
VIII.	Performance Auditing	22
IX.	Evaluation of Financial Position to Determine Financial Qualifications for Licensure. Private Business, Trade and Correspondence Schools	23 - 33
X.	Accounts Receivable Inquiries	34 - 35

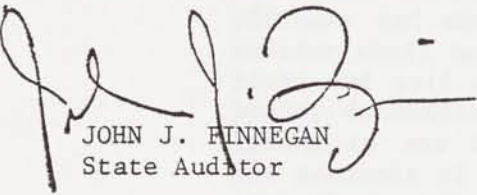
I. FOREWORD

THE COMMONWEALTH OF MASSACHUSETTS

To the Honorable Senate and House of Representatives:

In accordance with the provisions of Section 12 of Chapter 11 and of Section 32 of Chapter 30 of the General Laws of the Commonwealth, I herewith submit the annual report on the audit activities of the Department of the State Auditor for the fiscal year ended June 30, 1981.

Respectfully submitted,



JOHN J. FINNEGAN
State Auditor

II. INTRODUCTION

The Department of the State Auditor operates under the authority granted by Chapter 11 of the General Laws, as amended. Sections 12 and 13 of said Chapter 11 read as follows:

"Section 12. The department of the state auditor shall make an audit as often as the state auditor determines it necessary, but in no event less than once in every two years of the accounts of all departments, offices, commissions, institutions, and activities of the commonwealth, including those of districts and authorities created by the general court, and including those of the income tax division of the department of corporations and taxation, and for said purpose the authorized officers and employees of said department of the state auditor shall have access to such accounts at reasonable times and said department may require the production of books, documents and vouchers, except tax returns, relating to any matter within the scope of such audit. The accounts of the last named department shall be subject at any time to such examination as the governor and council or the general court may order. Said department shall comply with any written regulations, consistent with law, relative to its duties made by the governor and council. This section shall not apply to the accounts of state officers which the director of accounts of the department of corporations and taxation is required by law to examine. The department of the state auditor shall, in any audit of the executive office of human services or any agency thereof, refer to the fraudulent claims commission any case coming to its attention in the course of such audit which appears to involve fraud. In any such audit the department of the state auditor is hereby authorized to examine the records of vendors to verify bills submitted to the executive office of human services or any agency thereof to the extent necessary to determine the propriety and accuracy of their charges against the commonwealth. The department of the state auditor shall keep no books or records except records of audits made by it, and its annual report shall relate only to such audits. The examination of the accounts of districts and authorities required by this section shall be made in addition to any audit required by the law creating such district or authority."

"Section 13. The state auditor may enter into agreements or contracts with the federal government or its agencies, or state agencies, acting in behalf thereof for the purpose of conducting mutual financial audits of programs funded in whole or in part by the federal government and carried out by agencies of the commonwealth. Such audits shall be undertaken only after related contracts or agreements between the parties have been filed with the joint legislative committee on federal financial assistance and funds received in accordance with such agreements have been deposited with the state treasurer into a separate account and expended solely for the purpose of this section. The costs of these audits shall not exceed the amount of funds received therefor and for these purposes may be expended without appropriation and providing further that the commonwealth shall receive the maximum reimbursement for the cost of providing group insurance, workmen's compensation and retirement benefits. The term of employment of any individual hired by the state auditor under the provisions of this section shall be expressly limited in duration by the availability of federal funds. The term of employment shall expire on the date of expiration of the federal funds."

The Department of the State Auditor comprises five statutory divisions. These divisions are made up of twelve districts or the equivalent thereof and several sections dealing with specialized areas of concern.

The five statutory divisions of the Department as enumerated in Section 6 of Chapter 11 of the General Laws are as follows:

1. Division of State Audits
2. Division of Authority Audits
3. Division of Federal Audits
4. Division of Contract Audits
5. Division of Local Mandates

III. DIVISION OF STATE AUDITS

The Division of State Audits makes careful annual or biennial audits of the accounts of all departments, offices, commissions, institutions and activities of the Commonwealth. In addition, the Division makes special cash audits at the request of State agency heads in order to effect an orderly change-over in the custodianship of funds from one State employee to another.

Funds and property administered by agencies of the Commonwealth amount to several billions of dollars and consist principally of assets belonging to the Commonwealth; however, substantial amounts of Federal grants and trust funds are also administered by various Commonwealth agencies.

A considerable expansion in the workload of the Department of the State Auditor occurred when the Department assumed responsibility for auditing the Trial Court System of Massachusetts on July 1, 1979. Prior to this date, audit responsibility rested with the Bureau of Accounts, Department of Revenue.

<u>New Audit Responsibilities</u>	<u>Total Audits</u>
Supreme Judicial Court	6
Appeals Court	1
Trial Court - Administration	6
Superior Courts	15
District Courts	69
Juvenile Courts Probation Districts	6
Probate and Family Courts	14
Boston Municipal Court	1
Housing Courts	2
Juvenile Courts	4
Commissioner of Probation	1
Other	2
District Attorneys	11
	<u>138</u>

Because of the large number of audits to be made of agencies within the Judicial Branch of State government and the limited number of personnel committed to this purpose, all audits in this area are being made on a biennial basis.

During the 1981 fiscal year 222 audits were completed by the Division of State Audits.

STATE AUDITS FOR 1981 FISCAL YEAR

<u>Department or Institution</u>	<u>Audit Period</u>		<u>Report Number</u>
	<u>From</u>	<u>To</u>	
Governor and Council:			
Military Division of the Executive Department	July 1, 1979	June 30, 1980	81-7-S-57
New England Regional Commission	July 1, 1979	June 30, 1980	81-7-S-61
Office of Intergroup Affairs	July 1, 1978	June 30, 1980	81-7-S-362
Constitutional Offices:			
Department of the Attorney General:			
Administration	July 1, 1979	June 30, 1980	81-7-S-72
Department of the State Secretary:			
Administration	July 1, 1978	June 30, 1980	81-7-S-76
Ballot Law Commission	July 1, 1978	June 30, 1980	81-7-S-77
Commission on Interstate Cooperation	July 1, 1978	June 30, 1980	81-7-S-80
Department of the State Treasurer:			
State Board of Retirement	Jan. 1, 1979	Dec. 31, 1979	81-7-S-88
State Lottery Commission	July 1, 1979	June 30, 1980	81-7-S-89
Executive Office for Administration and Finance:			
Bureau of Accounts (Department of Revenue)	July 1, 1978	June 30, 1980	81-7-S-144
Bureau of Building Construction	July 1, 1979	June 30, 1980	81-7-S-25
Bureau of Welfare Auditing	July 1, 1979	June 30, 1980	81-7-S-31
Bureau of Systems Operations	July 1, 1979	June 30, 1980	81-7-S-884
Central Services Division:			
Bureau of Administrative Services	July 1, 1979	June 30, 1980	81-7-S-24
Bureau of State Buildings	July 1, 1979	June 30, 1980	81-7-S-26
Comptroller's Division - Administration	July 1, 1979	June 30, 1980	81-7-S-28
Fiscal Affairs Division	July 1, 1979	June 30, 1980	81-7-S-30
Flood Relief Board	July 1, 1978	June 30, 1980	81-7-S-36
Mass. Commission Against Discrimination	July 1, 1979	June 30, 1980	81-7-S-45
Board of Teacher's Retirement	Jan. 1, 1979	Dec. 31, 1979	81-7-S-163
Government Land Bank	July 1, 1979	June 30, 1980	81-7-S-340
Division of Hearing Officers	July 1, 1978	June 30, 1980	81-7-S-345
Division of Personnel Administration	July 1, 1979	June 30, 1980	81-7-S-373
Criminal History Systems Board	July 1, 1979	June 30, 1980	81-9-S-857
Governor's Development Office	July 1, 1977	June 30, 1980	81-7-S-933
Financial Statements of Commonwealth	July 1, 1979	June 30, 1980	81-7-S-993
Executive Office of Consumer Affairs:			
Office of the Secretary	July 1, 1979	June 30, 1980	81-6-S-2
Consumer's Council	July 1, 1978	June 30, 1980	81-6-S-21
State Racing Commission	July 1, 1978	June 30, 1980	81-6-S-68
Division of Standards	July 1, 1979	June 30, 1980	81-6-S-226
Community Antenna Television Comm.	July 1, 1979	June 30, 1980	81-6-S-836
Department of Banking and Insurance:			
Division of Banks and Loan Agencies	July 1, 1979	June 30, 1980	81-6-S-100
Division of Insurance	July 1, 1979	June 30, 1980	81-6-S-101
Division of Savings Bank Life Insurance	Nov. 1, 1979	Oct. 31, 1980	81-6-S-102

<u>Department or Institution</u>	<u>Audit Period</u>		<u>Report Number</u>
	<u>From</u>	<u>To</u>	
Boards of Registration:			
Architects	July 1, 1979	June 30, 1980	81-6-S-106
Chiropractors	July 1, 1978	June 30, 1980	81-6-S-108
Dispensing Opticians	July 1, 1979	June 30, 1980	81-6-S-110
Embalming and Funeral Directors	July 1, 1979	June 30, 1980	81-6-S-113
Hairdressers	July 1, 1979	June 30, 1980	81-6-S-114
Landscape Architects	July 1, 1979	June 30, 1980	81-6-S-116
Medicine	July 1, 1979	June 30, 1980	81-6-S-117
Nursing Home Administrators	July 1, 1978	June 30, 1980	81-6-S-119
Certification of Operators of Drinking Water Supply Facilities	July 1, 1978	June 30, 1980	81-6-S-120
Optometry	July 1, 1978	June 30, 1980	81-6-S-122
Pharmacy	July 1, 1979	June 30, 1980	81-6-S-123
Plumbers and Gas Fitters	July 1, 1978	June 30, 1980	81-6-S-124
Professional Engineers and Land Surveyors	July 1, 1979	June 30, 1980	81-6-S-126
Psychologists	July 1, 1978	June 30, 1980	81-6-S-127
Veterinary Medicine	July 1, 1978	June 30, 1980	81-6-S-132
Department of Public Utilities:			
Administration	July 1, 1979	June 30, 1980	81-6-S-307
Commercial Motor Vehicles Division	July 1, 1979	June 30, 1980	81-6-S-308
Executive Office of Educational Affairs:			
George Fingold Library	July 1, 1979	June 30, 1980	81-10-S-37
Department of Education:			
Board of Higher Education	Apr. 30, 1979	Feb. 27, 1981	81-10-S-158
Bureau of Library Extension (Board of Library Commissioners)	July 1, 1979	June 30, 1980	81-10-S-165
Board of Trustees of State Colleges:			
Division of State Colleges	July 1, 1979	Feb. 28, 1981	81-10-S-175
State Colleges:			
Boston	July 1, 1978	June 30, 1980	81-10-S-176
Bridgewater	July 1, 1979	June 30, 1980	81-3-S-177
Fitchburg	July 1, 1979	June 30, 1980	81-2-S-178
Massachusetts College of Art	July 1, 1979	Dec. 31, 1980	81-10-S-181
Massachusetts Maritime Academy	April 1, 1980	Apr. 15, 1981	81-3-S-182
Westfield	July 1, 1979	June 30, 1980	81-1-S-185
Worcester	July 1, 1979	June 30, 1980	81-2-S-186
Mass. Board of Regional Community Colleges	July 1, 1979	Feb. 28, 1981	81-10-S-189
University of Lowell and Research Foundation	July 1, 1978	June 30, 1980	81-10-S-206
Southeastern Massachusetts University	July 1, 1979	June 30, 1980	81-3-S-210
Community Colleges:			
Berkshire	July 1, 1979	June 30, 1980	81-1-S-190
Bristol - Fall River	July 1, 1979	June 30, 1980	81-3-S-191
Bunker Hill Community College	July 1, 1979	June 30, 1980	81-10-S-192
Cape Cod - Barnstable	Nov. 1, 1979	June 30, 1980	81-3-S-193
Greenfield	July 1, 1979	June 30, 1980	81-1-S-194
Holyoke	July 1, 1978	June 30, 1980	81-1-S-195
Massasoit - Brockton	July 1, 1979	June 30, 1980	81-3-S-197
Middlesex	July 1, 1978	June 30, 1980	81-10-S-199
Mount Wachusett - Gardner	July 1, 1979	June 30, 1980	81-2-S-200
Northern Essex	July 1, 1978	June 30, 1980	81-10-S-201
Quinsigamond - Worcester	July 1, 1979	June 30, 1980	81-2-S-203
Executive Office of Communities and Development	May 1, 1979	June 30, 1980	81-8-A-1

<u>Department or Institution</u>	<u>Audit Period</u>		<u>Report Number</u>
	<u>From</u>	<u>To</u>	
Executive Office of Environmental Affairs:			
Office of the Secretary	July 1, 1979	June 30, 1980	81-6-S-5
World War II, Korean Emergency and Vietnam Conflict Memorial Commission	July 1, 1979	June 30, 1980	81-3-S-71
Division of Conservation Services	July 1, 1979	June 30, 1980	81-6-S-278
Division of Law Enforcement	July 1, 1979	June 30, 1980	81-6-S-281
Department of Environmental Management:			
Administration	July 1, 1979	June 30, 1980	81-6-S-276
Division of Forests and Parks	Oct. 1, 1978	Sep. 30, 1980	81-6-S-280
Division of Water Resources	July 1, 1979	June 30, 1980	81-6-S-286
Bureau of Solid Waste Disposal	July 1, 1979	June 30, 1980	81-6-S-501
Department of Environmental Quality Engineering:			
Division of Waterways	July 1, 1979	June 30, 1980	81-6-S-503
Outdoor Advertising Division	July 1, 1979	June 30, 1980	81-6-S-510
Division of Water Pollution Control	July 1, 1978	June 30, 1980	81-6-S-285
Department of Fisheries, Wildlife and Recreational Vehicles:			
Office of the Commissioner	July 1, 1978	June 30, 1980	81-6-S-432
Division of Fisheries and Wildlife	July 1, 1979	June 30, 1980	81-6-S-279
Division of Marine Fisheries	July 1, 1979	June 30, 1980	81-6-S-282
Division of Marine and Recreational Vehicles	July 1, 1978	June 30, 1980	81-6-S-502
Department of Metropolitan District Commission:			
Administration	July 1, 1979	June 30, 1980	81-6-S-271
Engineering Division	July 1, 1979	June 30, 1980	81-6-S-272
Parks Division	July 1, 1979	June 30, 1980	81-6-S-273
Sewerage Division	July 1, 1979	June 30, 1980	81-6-S-274
Water Division	July 1, 1979	June 30, 1980	81-6-S-275
Executive Office of Human Services:			
Office of the Secretary	July 1, 1979	June 30, 1980	81-5-S-6
Commissioner of Veteran's Services	July 1, 1979	June 30, 1980	81-5-S-18
Rate Setting Commission	July 1, 1978	June 30, 1980	81-5-S-34
Massachusetts Commission for the Blind	July 1, 1979	June 30, 1980	81-5-S-51
Massachusetts Rehabilitation Commission	July 1, 1978	June 30, 1980	81-5-S-54
Division of Disability Determination Service	July 1, 1979	June 30, 1980	81-5-S-55
Soldiers' Home in Holyoke	July 1, 1979	June 30, 1980	81-1-S-64
Soldier's Home in Massachusetts	July 1, 1978	June 30, 1980	81-5-S-65
Office for Children	July 1, 1978	June 30, 1980	81-5-S-837
Department of Correction:			
Administration	Dec. 1, 1978	June 30, 1980	81-5-S-145
Pre-Release Center at Shirley	July 1, 1978	June 30, 1980	81-2-S-856
South Middlesex Pre-Release Center	July 1, 1978	June 30, 1980	81-5-S-947
Southeastern Correctional Inst. - Bridgewater	July 1, 1979	June 30, 1980	81-3-S-990
Consolidated Prison Industries - Norfolk	July 1, 1979	June 30, 1980	81-3-S-1002
Massachusetts Correctional Institutions:			
Bridgewater	July 1, 1979	June 30, 1980	81-3-S-146
Framingham	July 1, 1979	June 30, 1980	81-2-S-148
Norfolk	July 1, 1979	June 30, 1980	81-3-S-150
Walpole	July 1, 1979	June 30, 1980	81-3-S-152

<u>Department or Institution</u>	<u>Audit Period</u>		<u>Report Number</u>
	<u>From</u>	<u>To</u>	
Reception Diagnostic Center - Norfolk	July 1, 1979	June 30, 1980	81-3-S-155
Pre-Release Programs - Medfield, Norfolk and Plymouth	July 1, 1979	June 30, 1980	81-3-S-888
Bay State Correctional Center - Norfolk	Aug. 1, 1979	June 30, 1980	81-3-S-991
Department of Mental Health:			
Administration	July 1, 1978	June 30, 1980	81-5-S-236
Administrative Offices:			
District I - Northampton	July 1, 1978	June 30, 1980	81-1-S-237
District II - Worcester	July 1, 1978	June 30, 1980	81-2-S-238
District VI - Boston	July 1, 1978	June 30, 1980	81-5-S-242
District V - Brockton	July 1, 1979	June 30, 1980	81-3-S-243
Mental Health Centers:			
Dr. John C. Corrigan Mental Health Center	Nov. 6, 1979	June 30, 1980	81-3-S-251
Eric Lindemann Mental Health Center	July 1, 1978	June 30, 1980	81-5-S-253
Dr. Solomon Carter Fuller Mental Health Center	Feb. 23, 1981	Cash Audit	81-5-S-260S
Dr. Solomon Carter Fuller Mental Health Center	July 1, 1978	June 30, 1980	81-5-S-260
Brockton Multi-Services Center	July 1, 1979	June 30, 1980	81-3-S-853
Treatment Center At MCI - Bridgewater	July 1, 1979	June 30, 1980	81-3-S-497
Mystic Valley Mental Health Center	July 1, 1979	June 30, 1980	81-5-S-889
Blackstone Valley Mental Health Center	July 1, 1978	June 30, 1980	81-2-S-917
Cape Cod and Islands Mental Health and Retardation Center	July 1, 1979	June 30, 1980	81-3-S-992
Rehabilitation Centers:			
Monson Developmental Center	July 1, 1979	June 30, 1980	81-1-S-262
State Hospitals:			
Boston	July 1, 1979	June 30, 1980	81-5-S-245
Cushing - Framingham	July 1, 1979	June 30, 1980	81-2-S-248
Foxborough	Nov. 1, 1979	June 30, 1980	81-3-S-254
Metropolitan	Sep. 9, 1980	Cash Audit	81-5-S-261S
Northampton	July 1, 1979	June 30, 1980	81-1-S-263
Taunton	Oct. 2, 1979	June 30, 1980	81-3-S-266
Westborough	July 1, 1979	June 30, 1980	81-2-S-268
Worcester	July 1, 1979	June 30, 1980	81-2-S-269
State Schools:			
Belchertown	July 1, 1978	June 30, 1980	81-1-S-244
Paul A. Dever - Taunton	July 1, 1979	June 30, 1980	81-3-S-264
Walter E. Fernald	July 31, 1980	Cash + Supplies Audit	81-5-S-267S
Walter E. Fernald	July 1, 1978	June 30, 1980	81-5-S-267
Wrentham	July 1, 1979	June 30, 1980	81-3-S-270
Department of Public Health:			
Lakeville Hospital	Nov. 13, 1979	June 30, 1980	81-3-S-299
Lemuel Shattuck Hospital	Nov. 1, 1978	June 30, 1980	81-5-S-300
Mass. Hospital School (Canton)	July 1, 1977	June 30, 1980	81-5-S-301
Pondville Hospital	July 1, 1979	June 30, 1980	81-3-S-302
Rutland Heights Hospital	July 1, 1979	June 30, 1980	81-2-S-303
Western Massachusetts Hospital - Westfield	July 1, 1979	June 30, 1980	81-1-S-305
Mass. Health Research Institute, Inc.	April 1, 1978	Mar. 31, 1980	81-5-S-529
Department of Public Welfare:			
Department of Public Welfare	July 1, 1979	June 30, 1980	81-4-S-310
GAO Special Project; AFDC Duplicate Payments			81-4-S-310-23

<u>Department or Institution</u>	<u>Audit Period</u>		<u>Report Number</u>
	<u>From</u>	<u>To</u>	
Department of Youth Services:			
Office of the Commissioner	July 1, 1978	June 30, 1980	81-5-S-512
Hampden County Detention Center	July 1, 1978	June 30, 1980	81-1-S-513
Worcester County Detention Center	July 1, 1978	June 30, 1980	81-1-S-515
Judge John J. Connolly Youth Center	July 1, 1978	June 30, 1980	81-5-S-518
Stephen L. French Forestry Camp - Brewster	July 1, 1979	June 30, 1980	81-3-S-522
Executive Office of Manpower Affairs:			
Office of the Secretary	July 1, 1979	June 30, 1980	81-9-S-7
Department of Commerce and Development:			
Administration	July 1, 1979	June 30, 1980	81-9-S-133
Massachusetts Technology Development Corp.	July 1, 1979	June 30, 1980	81-9-S-136
Massachusetts Industrial Finance Agency	July 1, 1979	June 30, 1980	81-9-S-410
Department of Labor and Industries:			
Administration	July 1, 1979	June 30, 1980	81-9-S-217
Division of:			
Employment Security	July 1, 1979	June 30, 1980	81-9-S-221
Industrial Accidents	July 1, 1979	June 30, 1980	81-9-S-222
Office of Self-Insurance	July 1, 1979	June 30, 1980	81-9-S-223
Industrial Accident Rehabilitation Board	July 1, 1979	June 30, 1980	81-9-S-229
Labor Relations Commission	July 1, 1979	June 30, 1980	81-9-S-230
Joint Labor Management Committee	July 1, 1979	June 30, 1980	81-9-S-1018
Executive Office of Public Safety:			
Office of the Secretary	July 1, 1979	June 30, 1980	81-9-S-8
Boxers' Fund Board	July 1, 1979	June 30, 1980	81-9-S-15
Massachusetts Criminal Justice Training Council	July 1, 1979	June 30, 1980	81-9-S-53
Department of Public Safety	July 1, 1979	June 30, 1980	81-9-S-306
Registry of Motor Vehicles	July 1, 1979	June 30, 1980	81-9-S-511
Motor Vehicle Insurance Merit Rating Commission	July 1, 1979	June 30, 1980	81-9-S-906
Executive Office of Transportation and Construction:			
Mass. Aeronautics Commission	July 1, 1979	June 30, 1980	81-9-S-44
Judiciary:			
Supreme Judicial Court	July 1, 1978	June 30, 1980	81-11-S-1100
Appeals Court	July 1, 1979	June 30, 1980	81-11-S-1101
Board of Bar Examiners	July 1, 1978	June 30, 1980	81-11-S-1103
Massachusetts Defenders Committee	July 1, 1978	June 30, 1980	81-11-S-1104
Mental Health Legal Advisors Committee	July 1, 1978	June 30, 1980	81-11-S-1105
Fiscal Affairs Division - Trial Court of Mass.	July 1, 1979	June 30, 1980	81-11-S-1106
Boston Municipal Court Department	July 1, 1979	June 30, 1980	81-11-S-1131
Roxbury Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1136
West Roxbury Division - District Court Dept.	July 1, 1979	June 30, 1980	81-11-S-1138
Somerville Division - District Court Dept.	July 1, 1979	June 30, 1980	81-11-S-1142
Marlboro Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1144
Waltham Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1147
Woburn Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1148
Ayer Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1149
Haverhill Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1152
Lawrence Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1156

<u>Department or Institution</u>	<u>Audit Period</u>		<u>Report Number</u>
	<u>From</u>	<u>To</u>	
Newburyport Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1158
Peabody Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1159
Wrentham Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1162
Stoughton Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1163
Brookline Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1164
Commissioner of Probation	July 1, 1978	June 30, 1980	81-11-S-1215
Judicial Council	July 1, 1978	June 30, 1980	81-11-S-1217
Springfield Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1166
Holyoke Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1168
Palmer Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1169
Northampton Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1171
Pittsfield Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1173
Southern Berkshire Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1175
Greenfield Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1176
Orange Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1177
Milford Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1180
Clinton Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1185
Uxbridge Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1187
New Bedford Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1192
Attleboro Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1194
Hingham Division - District Court Department	July 1, 1979	June 30, 1980	81-11-S-1199
Bristol County (Bristol District) - District Attorney	July 1, 1979	June 30, 1980	81-11-S-1264
Plymouth County (Plymouth District) - District Attorney	July 1, 1979	June 30, 1980	81-11-S-1265
Reporter of Decisions (Final Audit)	July 1, 1978	June 30, 1979	81-11-S-528
Legislature:			
Legislative Post Audit and Oversight	July 1, 1978	June 30, 1980	81-7-S-232
Legislative Research Bureau	July 1, 1978	June 30, 1980	81-7-S-233
Sergeant-at-Arms	July 1, 1979	June 30, 1980	81-7-S-235
Special Commission on State and County Buildings	July 1, 1978	Dec. 31, 1980	81-7-S-972

IV. DIVISION OF AUTHORITY AUDITS

The Division of Authority Audits performs audits of all authorities, agencies, commissions and districts which are established by the General Court but not funded by appropriations from the Commonwealth except those which the Director of Accounts of the Department of Revenue is required to perform.

These agencies would include housing authorities, redevelopment authorities and such special authorities as the Massachusetts Bay Transportation Authority, the Massachusetts Port Authority, the Massachusetts Turnpike Authority etc. The entities audited by the Division of Authority Audits have an aggregate asset value in excess of three billion dollars.

During the 1980 fiscal year 229 audits were completed by the Division of Authority Audits.

AUTHORITY AUDITS FOR 1981 FISCAL YEAR

<u>Title</u>	<u>Audit Period</u>		<u>Report Number</u>
	<u>From</u>	<u>To</u>	
Local Housing Authorities:			
Abington	July 1, 1979	Dec. 31, 1980	81-3-A-591
Acton	Nov. 1, 1979	Dec. 31, 1980	81-2-A-1011
Acushnet	July 1, 1979	Mar. 31, 1981	81-3-A-592
Adams	July 1, 1979	June 30, 1980	81-1-A-593
Agawam	Jan. 1, 1980	Dec. 31, 1980	81-1-A-595
Amesbury	Oct. 1, 1979	Sep. 30, 1980	81-8-A-596
Amherst	July 1, 1979	June 30, 1980	81-1-A-597
Andover	Jan. 1, 1980	Dec. 31, 1980	81-8-A-598
Arlington	Apr. 1, 1979	Sep. 30, 1980	81-8-A-599
Ashland	July 1, 1979	Sep. 30, 1980	81-2-A-601
Attleboro	Oct. 1, 1979	Nov. 30, 1980	81-3-A-603
Auburn	Jan. 1, 1980	Dec. 31, 1980	81-2-A-605
Avon	Jan. 1, 1980	Dec. 31, 1980	81-8-A-600
Barnstable	Jan. 1, 1979	June 30, 1980	81-3-A-606
Barre	Jan. 1, 1980	Dec. 31, 1980	81-2-A-607
Belchertown	Apr. 1, 1980	Dec. 31, 1980	81-1-A-609
Bellingham	July 1, 1979	June 30, 1980	81-2-A-610
Belmont	Apr. 1, 1979	June 30, 1980	81-8-A-611
Beverly	July 1, 1979	Sep. 30, 1980	81-8-A-612
Billerica	Apr. 1, 1979	June 30, 1980	81-8-A-614
Blackstone	July 1, 1979	June 30, 1980	81-2-A-615
Bourne	Jan. 1, 1980	Dec. 31, 1980	81-3-A-618
Braintree	July 1, 1979	Dec. 31, 1980	81-8-A-619
Brimfield	July 1, 1979	June 30, 1980	81-1-A-858
Brockton	Apr. 1, 1979	Dec. 31, 1980	81-8-A-621
Cambridge	Oct. 1, 1979	Mar. 31, 1981	81-8-A-626
Canton	Apr. 1, 1980	Mar. 31, 1981	81-8-A-628
Chelsea	Jan. 1, 1980	Dec. 31, 1980	81-8-A-631
Chicopee	Oct. 1, 1978	Sep. 30, 1980	81-1-A-633
Cohasset	Jan. 1, 1979	June 30, 1980	81-8-A-636
Dalton	Apr. 1, 1980	Mar. 31, 1981	81-1-A-638
Danvers	June 1, 1978	June 30, 1980	81-8-A-639
Dartmouth	July 1, 1979	Dec. 31, 1980	81-3-A-640
Dedham	July 1, 1978	June 30, 1980	81-8-A-641
Dennis	April 1, 1979	June 30, 1980	81-3-A-642
Dighton	April 1, 1980	Mar. 31, 1981	81-3-A-643
Dracut	Oct. 1, 1979	Sep. 30, 1980	81-8-A-843
Dudley	Oct. 1, 1979	Oct. 31, 1980	81-2-A-970
Duxbury	July 1, 1978	June 30, 1979	81-3-A-644
East Bridgewater	Jan. 1, 1980	Mar. 31, 1981	81-3-A-645
Easthampton	Jan. 1, 1980	Dec. 31, 1980	81-1-A-646
East Longmeadow	Oct. 1, 1979	Dec. 31, 1980	81-1-A-647
Easton	Apr. 1, 1980	Mar. 31, 1981	81-3-A-648
Essex	Oct. 1, 1979	Dec. 31, 1980	81-8-A-649
Everett	Oct. 1, 1979	Sep. 30, 1980	81-8-A-650
Fairhaven	Jan. 1, 1980	Mar. 31, 1981	81-3-A-651

<u>Title</u>	<u>Audit Period</u>		<u>Report Number</u>
	<u>From</u>	<u>To</u>	
Fall River	Jan. 1, 1980	Dec. 31, 1980	81-3-A-652
Falmouth	Jan. 1, 1980	June 30, 1980	81-3-A-654
Fitchburg	Aug. 1, 1976	Mar. 31, 1980	81-2-A-655
Foxborough	July 1, 1978	June 30, 1980	81-3-A-657
Framingham	Oct. 1, 1979	Mar. 31, 1981	81-2-A-658
Franklin County Regional	Oct. 1, 1979	Sep. 30, 1980	81-1-A-869
Franklin	July 1, 1979	Sep. 30, 1980	81-2-A-660
Gardner	July 1, 1979	Sep. 30, 1980	81-2-A-662
Georgetown	Jan. 1, 1979	June 30, 1980	81-8-A-664
Gloucester	Jan. 1, 1980	Dec. 31, 1980	81-8-A-665
Grafton	April 1, 1979	June 30, 1980	81-2-A-666
Granby	July 1, 1979	June 30, 1980	81-1-A-667
Great Barrington	April 1, 1980	Mar. 31, 1981	81-1-A-668
Greenfield	Jan. 1, 1980	Mar. 31, 1981	81-1-A-669
Groveland	July 1, 1978	June 30, 1980	81-8-A-929
Hadley	Apr. 1, 1980	Mar. 31, 1981	81-1-A-670
Hamilton	Jan. 1, 1980	Dec. 31, 1980	81-8-A-671
Hampden	July 1, 1979	June 30, 1980	81-1-A-842
Hanson	Jan. 1, 1979	June 30, 1979	81-3-A-902
Haverhill	July 1, 1979	Mar. 31, 1981	81-8-A-673
Hingham	July 1, 1979	Mar. 30, 1981	81-3-A-674
Holden	July 1, 1979	Sep. 30, 1980	81-2-A-676
Holliston	Oct. 1, 1979	Dec. 31, 1980	81-2-A-677
Holyoke	Oct. 1, 1979	Dec. 31, 1980	81-1-A-678
Hopedale	July 1, 1979	Sep. 30, 1980	81-2-A-680
Hopkinton	July 1, 1979	Sep. 30, 1980	81-2-A-681
Hudson	Apr. 1, 1980	Dec. 31, 1980	81-2-A-682
Hull	Apr. 1, 1980	Mar. 31, 1981	81-8-A-683
Ipswich	April 1, 1980	Mar. 31, 1981	81-8-A-685
Kingston	July 1, 1978	June 30, 1980	81-3-A-686
Lancaster	April 1, 1979	June 30, 1980	81-2-A-687
Lawrence	Jan. 1, 1979	Mar. 31, 1980	81-8-A-688
Lee	Oct. 1, 1979	Sep. 30, 1980	81-1-A-690
Leicester	April 1, 1980	Dec. 31, 1980	81-2-A-691
Lenox	Oct. 1, 1979	Sep. 30, 1980	81-1-A-692
Leominster	Jan. 1, 1980	Dec. 31, 1980	81-2-A-693
Lexington	July 1, 1979	June 30, 1980	81-8-A-694
Littleton	Jan. 1, 1979	Dec. 31, 1980	81-8-A-833
Lowell	April 1, 1979	Sep. 30, 1980	81-8-A-696
Ludlow	Oct. 1, 1979	June 30, 1980	81-1-A-697
Lunenburg	April 1, 1980	Mar. 31, 1981	81-2-A-698
Manchester	July 1, 1978	June 30, 1980	81-8-A-703
Mansfield	July 1, 1978	June 30, 1980	81-3-A-704
Marblehead	Oct. 1, 1979	Dec. 31, 1980	81-8-A-705
Marlborough	July 1, 1979	June 30, 1980	81-2-A-706
Marshfield	Oct. 1, 1979	Mar. 31, 1981	81-3-A-708
Mattapoissett	July 1, 1979	Dec. 31, 1980	81-3-A-709
Maynard	April 1, 1979	June 30, 1980	81-2-A-710
Medford	Oct. 1, 1979	Sep. 30, 1981	81-8-A-712
Medway	July 1, 1979	Sep. 30, 1980	81-2-A-714
Melrose	Jan. 1, 1980	Dec. 31, 1980	81-8-A-715
Mendon	April 1, 1979	June 30, 1980	81-2-A-716
Merrimac	Oct. 1, 1979	Sep. 30, 1980	81-8-A-717

<u>Title</u>	<u>Audit Period</u>		<u>Report Number</u>
	<u>From</u>	<u>To</u>	
Methuen	Oct. 1, 1979	Mar. 31, 1981	81-8-A-718
Middleborough	July 1, 1979	Sep. 30, 1980	81-3-A-720
Milford	Oct. 1, 1979	Mar. 31, 1981	81-2-A-722
Millbury	April 1, 1979	June 30, 1980	81-2-A-724
Millis	Sep. 1, 1979	June 30, 1980	81-2-A-725
Monson	April 1, 1980	Dec. 31, 1980	81-1-A-726
Montague	April 1, 1980	Dec. 31, 1980	81-1-A-727
Nahant	Oct. 1, 1978	Dec. 31, 1980	81-8-A-728
Natick	Jan. 1, 1980	Dec. 31, 1980	81-8-A-729
New Bedford	June 1, 1979	June 30, 1980	81-3-A-732
Norfolk	April 1, 1980	Mar. 31, 1981	81-3-A-841
North Adams	April 1, 1980	Mar. 31, 1981	81-1-A-738
North Attleboro	April 1, 1979	June 30, 1980	81-3-A-743
North Reading	July 1, 1978	June 30, 1980	81-8-A-746
Northbridge	April 1, 1979	June 30, 1980	81-2-A-745
Northampton	July 1, 1979	June 30, 1980	81-1-A-740
North Brookfield	July 1, 1979	Sep. 30, 1980	81-2-A-901
Norton	April 1, 1979	June 30, 1980	81-3-A-747
Norwell	Oct. 1, 1979	Dec. 31, 1980	81-3-A-854
Norwood	July 1, 1979	Sep. 30, 1980	81-8-A-748
Orange	April 1, 1980	Dec. 31, 1980	81-1-A-749
Orleans	July 1, 1979	June 30, 1980	81-3-A-750
Oxford	June 1, 1980	Dec. 31, 1980	81-2-A-751
Palmer	Jan. 1, 1980	Dec. 31, 1980	81-1-A-752
Peabody	Jan. 1, 1979	June 30, 1980	81-8-A-754
Pembroke	Oct. 1, 1979	June 30, 1980	81-3-A-756
Pittsfield	July 1, 1979	June 30, 1980	81-1-A-757
Plymouth	April 1, 1979	June 30, 1980	81-3-A-760
Quincy	Oct. 1, 1979	Sep. 30, 1980	81-8-A-762
Randolph	April 1, 1980	Mar. 31, 1981	81-8-A-763
Raynham	April 1, 1980	Mar. 31, 1981	81-3-A-903
Reading	Oct. 1, 1978	Sep. 30, 1979	81-8-A-764
Revere	April 1, 1980	Mar. 31, 1981	81-8-A-765
Rockland	July 1, 1979	Dec. 31, 1980	81-3-A-766
Rockport	July 1, 1978	June 30, 1980	81-8-A-767
Rowley	Oct. 1, 1978	Sep. 30, 1980	81-8-A-768
Salem	Jan. 1, 1980	Dec. 31, 1980	81-8-A-769
Sandwich	Oct. 1, 1979	Sep. 30, 1980	81-3-A-771
Saugus	July 1, 1978	June 30, 1980	81-8-A-772
Scituate	Jan. 1, 1979	June 30, 1980	81-8-A-773
Sharon	Oct. 1, 1978	June 30, 1980	81-8-A-775
Shelburne	Oct. 1, 1979	Sep. 30, 1980	81-1-A-879
Somerset	Jan. 1, 1980	Mar. 31, 1981	81-3-A-777
Somerville	Oct. 1, 1979	May 31, 1981	81-8-A-778
Southborough	April 1, 1980	Dec. 31, 1980	81-2-A-875
South Hadley	Oct. 1, 1979	Sep. 30, 1980	81-1-A-782
Southwick	Jan. 1, 1980	Dec. 31, 1980	81-1-A-783
Spencer	Jan. 1, 1980	Dec. 31, 1980	81-2-A-784
Springfield	Jan. 1, 1980	Mar. 31, 1981	81-1-A-785
Sterling	Jan. 1, 1980	Dec. 31, 1980	81-2-A-787
Stockbridge	April 1, 1980	Dec. 31, 1980	81-1-A-415
Stoneham	Jan. 1, 1980	Mar. 31, 1981	81-8-A-788
Stoughton	July 1, 1978	June 30, 1980	81-8-A-789

<u>Title</u>	<u>Audit Period</u>		<u>Report Number</u>
	<u>From</u>	<u>To</u>	
Sutton	Jan. 1, 1980	Dec. 31, 1980	81-2-A-791
Swansea	Oct. 1, 1979	Sep. 30, 1980	81-3-A-793
Taunton	Jan. 1, 1980	Mar. 31, 1981	81-3-A-794
Templeton	July 1, 1979	Dec. 31, 1980	81-2-A-872
Tewksbury	April 1, 1979	June 30, 1980	81-8-A-796
Topsfield	Jan. 1, 1979	Sep. 30, 1980	81-8-A-859
Upton	July 1, 1979	Sep. 30, 1980	81-2-A-797
Ware	Jan. 1, 1980	Dec. 31, 1980	81-1-A-802
Warren	Jan. 1, 1980	Dec. 31, 1980	81-2-A-905
Watertown	July 1, 1979	Dec. 31, 1980	81-8-A-804
Wayland	July 1, 1978	June 30, 1980	81-8-A-806
Webster	Jan. 1, 1980	Dec. 31, 1980	81-2-A-807
Wellesley	Jan. 1, 1979	Sep. 30, 1980	81-8-A-808
Wenham	Jan. 1, 1980	Dec. 31, 1980	81-8-A-832
Westborough	Jan. 1, 1980	Dec. 31, 1980	81-2-A-809
West Bridgewater	April 1, 1980	Mar. 31, 1981	81-3-A-810
Westfield	Jan. 1, 1980	Mar. 31, 1981	81-1-A-811
Westport	April 1, 1980	Mar. 31, 1981	81-3-A-813
West Springfield	Oct. 1, 1979	Sep. 30, 1980	81-1-A-814
Whitman	July 1, 1979	Mar. 31, 1981	81-3-A-817
Wilbraham	April 1, 1980	Mar. 31, 1981	81-1-A-818
Williamstown	July 1, 1979	June 30, 1980	81-1-A-998
Winchendon	April 1, 1979	Sep. 30, 1980	81-2-A-855
Winthrop	July 1, 1978	June 30, 1980	81-8-A-822
Woburn	July 1, 1978	June 30, 1980	81-8-A-823
Wrentham	Oct. 1, 1978	June 30, 1980	81-3-A-827
Redevelopment Authorities:			
Amherst	July 1, 1979	Jan. 31, 1981	81-1-A-874
Beverly	Cash Audit - No Report		81-8-A-613
Brockton	July 1, 1978	June 30, 1980	81-8-A-622
Brookline	Oct. 1, 1978	Apr. 30, 1981	81-8-A-624
Chelsea	July 1, 1978	June 30, 1980	81-8-A-632
Gardner	July 1, 1979	Mar. 31, 1981	81-2-A-663
Holyoke	July 1, 1978	June 30, 1980	81-1-A-679
Lawrence	April 1, 1978	May 31, 1980	81-8-A-689
Malden	March 1, 1979	May 31, 1981	81-8-A-702
Natick	May 1, 1979	May 31, 1981	81-8-A-730
New Bedford	Jan. 1, 1980	Aug. 31, 1980	81-3-A-733
Newburyport	May 1, 1979	May 31, 1981	81-8-A-735
Northampton	Sep. 1, 1979	Aug. 31, 1980	81-1-A-741
Plymouth	Oct. 1, 1979	June 30, 1980	81-3-A-761
Somerville	June 1, 1978	Mar. 31, 1980	81-8-A-779
Stoughton	July 1, 1978	June 30, 1981	81-8-A-790
Taunton	Aug. 1, 1978	June 30, 1980	81-3-A-795
Independent Audits:			
Massachusetts Health and Educational Facilities Authority	July 1, 1979	June 30, 1980	81-9-A-41
University of Lowell Building Authority	July 1, 1978	June 30, 1980	81-10-A-207
Massachusetts State College Building Authority	July 1, 1979	June 30, 1980	81-10-A-209
Southeastern Massachusetts University Building Authority	July 1, 1979	June 30, 1980	81-3-A-211

<u>Title</u>	<u>Audit Period</u>		<u>Report Number</u>
	<u>From</u>	<u>To</u>	
University of Massachusetts Building Authority	July 1, 1979	June 30, 1980	81-10-A-215
Fall River Line Pier, Inc.	Jan. 1, 1980	Dec. 31, 1980	81-3-A-504
Massachusetts Parking Authority	Jan. 1, 1979	Dec. 31, 1979	81-9-A-507
Massachusetts Port Authority	July 1, 1979	June 30, 1980	81-9-A-508
Massachusetts Turnpike Authority	Jan. 1, 1980	Dec. 31, 1980	81-9-A-509
Wrentham Research Foundation	Jan. 1, 1979	Dec. 31, 1979	81-3-A-532
Boston Metropolitan District	Jan. 1, 1980	Dec. 31, 1980	81-9-A-581
Massachusetts Bay Transportation Authority	Jan. 1, 1980	Dec. 31, 1980	81-9-A-583
Wood's Hole Martha's Vineyard and Nantucket Steamship Authority	Jan. 1, 1980	Dec. 31, 1980	81-3-A-587
Medford Community Development Authority	Jan. 1, 1977	June 30, 1980	81-8-A-713
New Bedford Harbor Development Commission	Jan. 1, 1980	Aug. 31, 1980	81-3-A-733S
Bourne Recreational Authority	April 1, 1980	Dec. 31, 1980	81-3-A-844
Massachusetts Housing Mortgage Finance Agency	July 1, 1978	June 30, 1980	81-8-A-968
Community Development Finance Corporation	Inception to	June 30, 1980	81-8-A-1022
Regional Planning:			
Metropolitan Area (Council)	July 1, 1979	June 30, 1980	81-9-A-56
Lower Pioneer Valley (Commission)	July 1, 1979	June 30, 1980	81-1-A-575
Merrimack Valley Planning Commission	July 1, 1979	June 30, 1980	81-9-A-576
Northern Middlesex Area (Commission)	July 1, 1979	June 30, 1980	81-9-A-578
Old Colony Planning Council	July 1, 1979	June 30, 1980	81-3-A-579
Regional Transit Authorities:			
Berkshire	July 1, 1979	June 30, 1980	81-1-A-876
Brockton	July 1, 1979	June 30, 1980	81-3-A-881
Cape Ann	July 1, 1979	June 30, 1980	81-9-A-395
Cape Cod	July 1, 1979	June 30, 1980	81-3-A-1008
Greater Attleboro - Taunton	July 1, 1979	June 30, 1980	81-3-A-1007
Lowell	July 1, 1979	June 30, 1980	81-9-A-882
Merrimack Valley	July 1, 1979	June 30, 1980	81-9-A-496
Pioneer Valley	July 1, 1979	June 30, 1980	81-1-A-877
Southeastern	July 1, 1979	June 30, 1980	81-3-A-878
Worcester	July 1, 1979	June 30, 1980	81-2-A-1037
Water Pollution Abatement Districts:			
Old Colony Water Pollution Control District	July 1, 1979	June 30, 1980	81-3-A-921

V. DIVISION OF FEDERAL AUDITS

The Division of Federal Audits has now completed a majority of audits of funds distributed to the Cities and Towns as a result of the "Blizzard of 1978". A total of approximately 50 audits have been made covering claimed costs of \$25,229,985. We have questioned \$6,043,951 of the claimed costs to date.

Two major audits of Environmental Protection Agency (EPA) funds were begun in 1981. These audits, requiring a more comprehensive and complex scope, will be completed in fiscal year 1982. Twenty-three audits of EPA grantees were funded during 1981.

The Division has completed a preliminary survey and anticipates being selected to conduct an audit of the Executive Office of Transportation and Construction. This audit will be made according to the provisions of the Federal Office of Management and Budget's Circular A-102, Attachment P.

A contract with the Governor's Highway Safety Bureau has also been negotiated and this audit, which covers the Governor's Highway Safety Program, is also being conducted according to OMB Circular A-102, Attachment P.

Two audits were performed for the Department of the Interior during 1981. Audits of the Young Adult Conservation Corps and Division of Fisheries and Wildlife will be undertaken in 1982.

The Division of Federal Audits began bidding vigorously during 1981 for contracts to audit the Department of Housing and Urban Development (HUD) Community Development Block Grant and Section 8 housing program funds. This effort has been and will continue to be a source of significant growth to the Division. During 1981, ten audits of funds of the Section 8 housing program were awarded to the Division. During 1982, we expect to obtain additional audits of the housing and CDBG programs.

A total of 63 Federal audits was performed during the 1981 fiscal year by the Division.

FEDERAL AUDITS FOR 1981 FISCAL YEAR

<u>Title</u>	<u>Audit Period</u>		<u>Report Number</u>
	<u>From</u>	<u>To</u>	
Federal Emergency Management Agency:			
Major Disaster Claims:			
Department of Community Affairs			81-6-F-1
Metropolitan District Commission			81-6-F-271
Department of Environmental Management			81-6-F-276
Department of Public Safety			81-9-F-306
Registry of Motor Vehicles			81-9-F-511
Beverly			81-8-F-612
Boston			81-3-F-616
Cohasset			81-8-F-636
Dennis			81-3-F-642
Falmouth			81-3-F-654
Gloucester			81-8-F-665
Hingham			81-3-F-674
Hull Medical Center			81-8-F-683-1
Hull			81-8-F-683-2
Ipswich			81-8-F-685
Manchester			81-8-F-703
Marshfield			81-8-F-708
Nahant			81-8-F-728
Newburyport			81-8-F-734
Quincy			81-3-F-762
Revere			81-8-F-765
Rockport			81-8-F-767
Plummer Home			81-8-F-769-1
Swampscott			81-8-F-792
Scituate			81-3-F-773
Salisbury			81-8-F-834
Kingston			81-3-F-686
Oak Bluffs			81-3-F-1026-1
Marion Court			81-8-F-1027
Eastern Nazarene College			81-3-F-1028
Endicott College			81-8-F-1029
Wentworth Institute			81-3-F-1030
Northeastern University			81-10-F-1033
Newbury			81-8-F-1034
Mashpee			81-3-F-1035
Massachusetts Bay Transportation Authority			81-8-F-583
Marblehead			81-8-F-705
Salem			81-8-F-769-2
Winthrop			81-8-F-822
Duxbury			81-3-F-644
Plymouth			81-3-F-486
Chilmark			81-3-F-1026

<u>Title</u>	<u>Audit Period</u>		<u>Report Number</u>
	<u>From</u>	<u>To</u>	
U.S. Department of Housing and Urban Development:			
Athol Housing Authority	April 1, 1979	Mar. 31, 1981	81-2-F-602
Beverly Housing Authority	April 1, 1977	Mar. 31, 1981	81-8-F-612
Danvers Housing Authority	June 1, 1978	June 30, 1980	81-8-F-639
Hudson Housing Authority	Oct. 1, 1978	Sep. 30, 1980	81-2-F-682
Saugus Housing Authority	July 1, 1978	June 30, 1980	81-8-F-772
Taunton Housing Authority	Jan. 1, 1979	Dec. 31, 1980	81-3-F-794
Weymouth Housing Authority	Jan. 1, 1979	Dec. 31, 1980	81-8-F-815
Wilmington Housing Authority	Oct. 1, 1978	Sep. 30, 1980	81-8-F-819
Dracut Housing Authority	Oct. 1, 1978	Sep. 30, 1980	81-8-F-843
Brookline Housing Authority	April 1, 1978	Mar. 31, 1980	81-8-F-623
Brockton Redevelopment Authority - CDBG	July 1, 1978	June 30, 1980	81-8-F-453
Brookline Redevelopment Authority	Oct. 1, 1978	Apr. 30, 1981	81-8-F-624
U.S. Environmental Protection Agency:			
Environmental Quality Engineering - EPA	July 1, 1974	Mar. 31, 1981	81-6-F-456
C. E. Maguire - EPA	Audit of Indirect Cost Rate For 1979, 1980, 1981		81-8-F-977-3
Longmeadow - EPA	Feb. 1, 1975	May 18, 1977	81-1-F-1039
Coffin and Richardson - EPA	Evaluation of Proposal		81-8-F-1036
West Springfield - EPA	Mar. 7, 1972	June 19, 1978	81-1-F-1040
U.S. Department of the Interior:			
Division of Conservation Services	July 1, 1979	June 30, 1980	81-6-F-899
Massachusetts Historical Commission	Oct. 1, 1978	June 30, 1980	81-7-F-83
U.S. Department of Environmental Management:			
Rural Community Fire Protection	Oct. 1, 1978	Sep. 30, 1980	81-6-F-280
U.S. Department of Labor:			
Community Economic Development Assistance Corporation	Feb. 1, 1979	June 30, 1980	81-9-F-1009

VI. DIVISION OF CONTRACT AUDITS

The Division of Contract Audits conducts audits annually of both State agencies and authorities on approximately \$1.5 billion of construction, engineering and architectural contracts. Currently, the three main areas of these activities are the Massachusetts Bay Transportation Authority, the Department of Public Works and the Division of Capital Planning and Operations (formerly the Bureau of Building Construction). Personnel from the Division are also available to any State or authority audit to advise on related engineering or technical matters.

The results of the work performed by the Contract Division are generally included in the financial and compliance audit reports issued by the Divisions of State Audits and Authority Audits. On occasion, however, a separate report dealing exclusively with the construction activities of an agency being audited may be issued.

VII. DIVISION OF LOCAL MANDATES

Chapter 580 of the Acts of 1980, a property tax limitation bill, was approved by the voters on November 4, 1980. "Proposition 2 1/2", as this chapter is generally known, created a new Division of Local Mandates in the Department. The Division was given the responsibility of determining the estimated and actual financial effects on each city and town of laws, and rules and regulations of administrative agencies of the commonwealth, either proposed or in effect, upon request of any city or town, any committee of the general court and either house of the general court by a majority of its members. The full impact of this legislation upon the activities of this Department is expected to be felt in the 1982 and subsequent fiscal years. Plans have been formulated to fully activate the new division during the 1982 fiscal year.

In accordance with the provisions of said Chapter 580 the following report was issued during the 1981 fiscal year:

<u>Title</u>	<u>Report Number</u>
Report on the Financial Effects on the Town of Holden of Chapter 465 of the Acts of 1980 and Its Related Regulations	LM-81-1

VIII. PERFORMANCE AUDITING

The Department of the State Auditor conducts broad scope performance audits of state agencies, programs, and systems. Depending on the circumstances of each audit engagement, the scope of audits may encompass (1) financial transactions; (2) compliance with established statutes, policies and procedures; (3) economy and efficiency of resource utilization; (4) effectiveness in achieving programmatic and organizational objectives; or (5) such combinations of the foregoing areas of concern as particular audit subjects warrant.

The Performance Audit Section completed two performance audits and two preliminary surveys during the 1981 fiscal year.

Performance Audits and Surveys

<u>Title</u>	<u>Report Number</u>
Student Activity Trust Fund Management: The Board of Regents Should Provide Guidance and Oversight	81-P-2003
Management Controls over Dormitory Furnishings Need Strengthening	81-P-2005
The Department of Mental Health's Purchase of Service System (Preliminary Survey Report)	81-P-2004
The Department of Education's Transitional Bilingual Education Program (Preliminary Survey Report)	81-P-2014

IX. EVALUATION OF FINANCIAL POSITION TO DETERMINE

FINANCIAL QUALIFICATIONS FOR LICENSURE.

PRIVATE BUSINESS, TRADE, AND CORRESPONDENCE SCHOOLS

The General Laws of the Commonwealth of Massachusetts require the Department of the State Auditor to annually evaluate the financial position of all private business, trade, and correspondence school license applicants. These student protection statutes were enacted to assure that occupational education schools requesting a license from the Department of Education are financially as well as academically qualified to operate in Massachusetts.

Educational institutions determined to be financially responsible and eligible to apply for a private school license must secure a bond in the amount recommended by the Department of the State Auditor. The tuition compensation surety bonds allow students to recover damages resulting from fraud, misrepresentative enrollment solicitation, or from a breach of contract.

The Department of the State Auditor determined that one-hundred and fifty-three private schools were financially qualified to operate in Massachusetts during the 1981 fiscal year. The desk audits of financial data submitted to this office resulted in active license recommendations for one-hundred and two private business schools, forty-four private trade schools, and seven private correspondence schools.

Licenses have been granted to ninety-one business schools, forty private trade schools, and six private correspondence schools. The remaining sixteen active candidates await approval of their academic standards by the Department of Education.

Thirty-one prospective schools were recommended for original licensure in fiscal 1981. Thirteen schools on the June 30, 1980 active list were reclassified as inactive during the past fiscal year. This resulted in a net increase of eighteen active license recommendations for the period.

The Department of the State Auditor mailed four-hundred and six financial application forms to individuals who anticipated organizing a school from July 1, 1980 to June 30, 1981. The applications were requested by two-hundred and sixty-seven prospective business schools, one-hundred and thirty prospective trade schools, and nine prospective correspondence schools.

"Notwithstanding the provisions of section twelve of chapter eleven pertaining to maintenance of the records in the department of the state auditor, such financial information submitted to the state auditor shall be retained in the office of the state auditor and shall not be classified as public records." (Chapter 826, Section 6 of the Acts of 1977)

FINANCIAL EVALUATION OF PRIVATE SCHOOLS

SUMMARY OF ACTIVE RECOMMENDATIONS

June 30, 1981

	<u>Total Active Recommendations</u>	<u>License Granted</u>	<u>License Pending</u>
Chapter 75D - Business Schools	102	91	11
Chapter 93 - Trade Schools	44	40	4
Chapter 75C - Correspondence Schools	7	6	1
Total	<u>153</u>	<u>137</u>	<u>16</u>

Comparative Active Recommendations

	<u>June 30, 1981</u>	<u>June 30, 1980</u>	<u>Net Increase</u>
Chapter 75D - Business Schools	102	85	17
Chapter 93 - Trade Schools	44	43	1
Chapter 75C - Correspondence Schools	7	7	-0-
Total	<u>153</u>	<u>135</u>	<u>18</u>

Components of Net Increase

	<u>Applicants Recom- mended for Original License</u>	<u>Applicants Reclassified As Inactive</u>	<u>Net Increase</u>
Chapter 75D - Business Schools	24	7	17
Chapter 93 - Trade Schools	7	6	1
Chapter 75C - Correspondence Schools	-0-	-0-	-0-
Total	<u>31</u>	<u>13</u>	<u>18</u>

Original License Recommendations

Status of Applicants in the Licensing Process

	<u>Total Recommended</u>	<u>License Granted</u>	<u>License Pending</u>
Chapter 75D - Business Schools	24	19	5
Chapter 93 - Trade Schools	7	6	1
Chapter 75C - Correspondence Schools	-0-	-0-	-0-
Total	<u>31</u>	<u>25</u>	<u>6</u>

Inactive Schools - Basis for Reclassification

	<u>Business Schools</u>	<u>Trade Schools</u>	<u>Total</u>
1. School decided not to pursue relicensure:	1	4	5
2. License denied by the Department of Education:	3	-	3
3. Applicant discontinued license procedure:	1	1	2
4. Applicant unable to secure bond:	-	1	1
5. Bond cancelled by insurance company:	1	-	1
6. Statutes not applicable - School Reorganization	<u>1</u>	<u>-</u>	<u>1</u>
	7	6	13

Chapter 75D - Active File

Private Business Schools Recommended for Licensure

As of June 30, 1981

"As used in this chapter the term 'private business school' shall mean a school maintained or classes conducted, for the purpose of teaching business administration, accounting, data processing, computer operation, secretarial skills, sales techniques or social skills, habits or customs, medical assistant, dental assistant, or nursing assistant skills, and tractor-trailer operating skills, and any other private business school not regulated by any agency of the commonwealth. Said term, however, shall not include a school or college regularly chartered and authorized by the commonwealth to grant degrees or a school conducted by any person for the education and training of his own employees." (M.G.L. Chapter 75D, Section 1)

- | | |
|--|--|
| 1. Academie Moderne, Inc.
35 Commonwealth Avenue
Boston 02116 | 9. APC Real Estate Course
15 Pilgrim Road
Hingham 02043 |
| 2. Allied Health Occupational Skills, Inc.
66 Main Street
Stoneham 02180 | 10. Applied Management Institute
1200 Mount Diablo Boulevard
Suite 301
Walnut Creek, California 94596 |
| 3. Allied Tractor-Trailer Training, Inc., School of Transportation
295 Union Street
Walpole 02032 | 11. Aviation Careers Institute
106 Access Road
Norwood Municipal Airport
Norwood 02062 |
| 4. American Institute of Real Estate Appraisers
430 North Michigan Avenue
Chicago, Illinois 60611 | 12. Barbizon School of Modeling of Boston
480 Boylston Street
Boston 02116 |
| 5. American Management Association
135 West 50th Street
New York, New York 10020 | 13. Behavioral Science Associates, Inc.
1405 Hanover Street
Hanover 02339 |
| 6. American Real Estate Academy
771 Main Street
Waltham 02154 | 14. H & R Block, Income Tax Awareness Seminars for Real Estate Professionals
427 Cardinal Cushing Highway
Suite 8
Hanover 02339 |
| 7. AMR International, Inc.
Advanced Management
1370 Avenue of the Americas
New York, New York 10019 | 15. Bookkeeping Service and Workshop
221 North Main Street
East Longmeadow 01106 |
| 8. Andover Tractor-Trailer School, Inc.
Dundee Park - Off Essex Street
Andover 01810 | 16. Brown's Realty Course
Route 2-A, Box #578
Shirley 01464 |

17. The Bryman School
323 Boylston Street
Brookline 02146
18. Burdett School, Inc.
200 Prudential Tower
Boston 02199
19. Business Education Institute, Inc.
1643 Riverdale Street
West Springfield 01089
20. Cambridge Institute for Computer Programming, Inc.
116 Bishop Richard Allen Drive
Cambridge 02139
21. Dr. Lonnie Carton's Learning Center
25 Sheffield Road
Newtonville 02160
22. Program Management and Design Associates, Inc., d/b/a
Center for Computer Education
72 Irving Street
Framingham 01701
23. Central Travel School
220 Worthington Street
Springfield 01103
24. Century 21 of New England, Inc.,
License Exam School
15 New England Executive Park
Burlington 01803
25. Chamberlain School, Inc.
90 Marlborough Street
Boston 02116
26. Classic Modeling School
118 East Street
Ludlow 01056
27. Computer Education Services of Boston, Inc.
33 School Street
Lexington 02173
28. The Computer Merchant, Ltd.
81 Masthead Drive
Norwell 02061
29. The Computer Programming School
81 Commonwealth Avenue
Concord 01742
30. Computer Training Institute
58 Pleasant Street
Northampton 01060
31. Computer Tutor, Inc.
554 Washington Street, Room 3
Wellesley 02181
32. Continuum, Inc.
785 Centre Street
Newton 02158
33. Control Data Institute
20 North Avenue
Burlington 01803
34. Conway Country School of Real Estate, Inc.
183 Columbia Road
Hanover 02339
35. L. & E. Business Enterprises, Inc.
d/b/a Cosmetic Sales Academy
824 Boylston Street
Brookline 02167
36. Data, Inc.
One New England Executive Park
Burlington 01803
37. Dudley Hall Career Institute
258-260 West Main Street
Dudley 01570
38. Essex County Adult Education Center
6 Kathleen Drive
Beverly 01915
39. Fashion Modeling Associates School of Charm and Modeling
79 Chase Road
Marlboro 01752
40. Ferioli Institute of Real Estate
85 Samoset Street, Route 44
Plymouth 02360

41. Finishing Touch School of Lowell, Inc.
103 Central Street
Lowell 01852
42. The First National Bank of Boston
Small Business Management Seminars
100 Federal Street
Boston 02115
43. Patricia Caplan d/b/a Foster & Foster Real Estate School
394 Massachusetts Avenue
P.O. Box #66
Acton 01720
44. Katherine Gibbs School
21 Marlborough Street
Boston 02116
45. Betty Goodman's Model's Workshop and Agency
375 North Montello Street
Brockton 02401
46. Institute for Real Estate Education d/b/a Hall Institute of the South Shore
1399 Washington Street
Hanover 02339
47. Health-Care Education Programs of America
210 Boylston Street
Chestnut Hill 02164
48. Hickox Secretarial School
200 Tremont Street
Boston 02116
49. Horizon Institute of Real Estate
196 East Main Street
Avon 02322
50. Institute of Certified Travel Agents
148 Linden Street
Wellesley 02181
51. Institute for Legal Assistant and Paralegal Training, Inc.
23 Forest Street
Newton Highlands 02161
52. The Institute for Paralegal Training
Suite 819
1616 Walnut Street
Philadelphia, PA 19103
53. Kinyon & Campbell Business School
59 Linden Street
New Bedford 02740
54. Suzanne Dahlstrom's LaFemina School of Modeling
310 North Main Street
East Longmeadow 01028
55. Sue Riordon's LaFemmina School of Modeling
862 Brockton Avenue
Abington 02351
56. Learncom, Inc.
Training and Communications
113 Union Wharf East
Boston 02109
57. Lee Institute, Inc.
310 Harvard Street
Brookline 02146
58. Lion Head Real Estate License Exam School
49 Belmont Street
Easton 02375
59. Marian Court Secretarial School
35 Littles Point Road
Swampscott 01907
60. Shirley C. Martin's Modeling Studio
194 Rockdale Avenue
New Bedford 02740
61. Mass. Association of Real Estate Boards License Exam School
4863 Prudential Tower
Boston 02199
62. Carole McCole's Fashion Model's School and Agency
572 Columbia Street
South Weymouth 02190

63. National Institute of Real Estate
500 Main Street
Waltham 02154
64. New England Computer Institute
309 Greenlodge Street
Dedham 02026
65. New England Institute of Rehabilitation
3 Rehabilitation Way
Woburn 01801
66. N.E. School of Accounting
45 Cedar Street
Worcester 01607
67. Acupuncture Foundation of New England, Inc. d/b/a New England School of Acupuncture
5 Bridge Street
Watertown 02172
68. New England School of Polygraph, Inc.
645 Morrissey Boulevard
Boston 02122
69. N.E. School of Real Estate
50 Elliott Street
Beverly 01915
70. New England Tractor-Trailer School
542 East Squantum Street
P.O. Box 54
Quincy 02169
71. American Journal of Nursing Co.
d/b/a Nursing Boards Review
555 West 57th Street
New York, New York 10019
72. Beverly Powers School of Modeling
443 Worcester Street
Wellesley Hills 02181
73. John Robert Powers School
9 Newbury Street
Boston 02116
74. Paula Scribner, Inc., d/b/a John Robert Powers School
390 Main Street
Worcester 01608
75. Professional Development Associates
28 Fifer Lane
Lexington 02173
76. Professional Training Associates, Inc.
1582 37th Street
Moline, Illinois 61265
77. Bonnie Prudden School
85 Walker Street
Lenox 01240
78. Fred Pryor Seminars
P.O. Box #2951
2000 Johnson Drive
Shawnee Mission, Kansas 66201
79. Real Estate License Exam Preparatory Course
185 Industry Avenue
Springfield 01104
80. Real Estate Salesman School
1839 Memorial Drive
Chicopee 01020
81. Carol Russell School of Charm and Modeling
20 Maple Street
Springfield 01103
82. Commercial Careers, Inc., d/b/a St. John's School of Business
3 Upper Church Street
West Springfield 01089
83. Salter Secretarial, Inc.
45 Cedar Street
Worcester 01069
84. Saluti Associates, Inc., Corporate Education and Training Division
15 Court Square, Suite 340
Boston 02108
85. Joseph Schachter
89 Inman Street
Cambridge 02139
86. School of Intensive Skills
7-21 Summer Street
Chelmsford 01824

87. Skills
24 South Prospect Street
Amherst 01002
88. SMH Real Estate School
195 State Street
Boston 02109
89. Lynell, Inc., d/b/a Paula Stevens
Modeling School and Agency
410 Belmont Street
Brockton 02401
90. Sullivan Real Estate Institute
Route 132
Hyannis 02601
91. Tech-Ex Incorporated
591 North Avenue
Wakefield 01880
92. Richard S. Thomas Real Estate
School
1255 Westfield Street
West Springfield 01089
93. 3HO Foundation
1306 Massachusetts Avenue
Apartment #205
Cambridge 02138
94. TMI School of Transportation
Traffic Managers Institute
14 New England Executive Park
Burlington 01803
95. Paul W. Langlois, Inc., d/b/a
Towne House Realty Real Estate
Salesperson's School
77 State Street
North Dartmouth 02747
96. Travel Education Center
44 Brattle Street
Cambridge 02138
97. Travel School of America
1406 Beacon Street
Brookline 02146
98. Weist-Barron, Inc., d/b/a
Weist-Barron Seminars
35 West 45th Street
New York, New York 10036
99. Whyte Company, Inc., Real Estate
School
232 Park Street
West Springfield 01089
100. Woburn Business School
4 Federal Street
Woburn 01801
101. Word Systems, Inc.
177 Bedford Street
Lexington 02173
102. Workshop for Television and
Modeling
392 Boylston Street
Boston 02116

Chapter 93 - Active File

Private Trade Schools Recommended for Licensure

As of June 30, 1981

"The term 'private trade school' shall, in sections twenty-one to twenty-one D inclusive, mean a school maintained, or classes conducted, for the purpose of teaching any trade or industrial occupation for profit or for a tuition charge but shall not include a private business school, school or college regularly chartered and authorized by the laws of the commonwealth to grant degrees, an endowed school which offers approved courses without profit, or a school exclusively engaged in training physically handicapped persons or a school conducted for the education and training of his own employees." (M.G.L. Chapter 93, Section 21A)

- | | |
|---|---|
| 1. American Educational Services
d/b/a American Academy of
Bartending
10 Chestnut Street
Quincy 02169 | 9. Conway School of Landscape Design,
Inc.
Delabarre Avenue
Conway 01341 |
| 2. Art Institute of Boston
700 Beacon Street
Boston 02115 | 10. Creative Cuisine, Inc.
2020 Massachusetts Avenue
Cambridge 02140 |
| 3. Associated Technical Institute
233 West Cummings Park
Woburn 01801 | 11. East Coast Aero Technical School,
Inc.
Hanscom Field
Post Office Box 426
Lexington 02173 |
| 4. Audio Workshop
1 River Road
Carlisle 01741 | 12. Hallmark Institute of Photography
Millers Falls Road
Turners Falls 01376 |
| 5. Boston Bartenders School
376 Boylston Street
Boston 02116 | 13. Institute of Carpetology
80 Cummings Park
Woburn 01801 |
| 6. Brockton Professional School of
Bartending
63 Main Street
Brockton 02401 | 14. International Auction School
Routes #5 and #10
South Deerfield 01373 |
| 7. Butera School of Art
111 Beacon Street
Boston 02116 | 15. I.T.T. Technical Institute
45 Spruce Street
Chelsea 02150 |
| 8. Control Data Institute
20 North Avenue
Northwest Industrial Park
Burlington 01803 | 16. Houston Marine Consultants, Inc.
d/b/a Marine Training Services
5616 Jefferson Highway
New Orleans, LA 70123 |

17. New England Bartenders School
480 Boylston Street
Boston 02116
18. New England Fuel Institute
20 Summer Street
P.O. Box #888
Watertown 02172
19. New England School of Art and Design
26-28 Newbury Street
Boston 02116
20. Ken Hinkley's, The Chimney Sweep, Inc., d/b/a The New England School of Chimney Sweeping
11 North Main Street
Williamsburg 01096
21. New England School of Mechanical Dentistry
739 Boylston Street
Boston 02116
22. New England School of Photography
537 Commonwealth Avenue
Boston 02215
23. V.S. Best, d/b/a
Northeast Broadcasting School
282 Marlborough Street
Boston 02115
24. Northeast Institute of Industrial Technology
41 Phillips Street
Boston 02114
25. Old Colony Trade School
426 North Warren Street
Brockton 02401
26. Petersen School of Steam Engineering
385 Summer Street
Boston 02109
27. Professional Bartenders School
739 Boylston Street
Boston 02116
28. Professional School for Dog Grooming #1, Inc.
Harbor Mall, Route 1A, Lynnway
Lynn 01901
29. Pulsifer A.B.C. Piano Tuning School
1349 Centre Street
Newton 02159
30. Radio Electronic Television School, Inc.
d/b/a RETS Electronic School
965 Commonwealth Avenue
Boston 02215
31. Rittner's School
345 Marlborough Street
Boston 02115
32. Modern School of Fashion and Design d/b/a The School of Fashion Design
136 Newbury Street
Boston 02116
33. School of Medical Photography
330 Brookline Avenue
Beth Israel Hospital
Boston 02215
34. Henry I. Simmons School
9 Crest Road
Wellesley 02181
35. Smith and Wesson Academy
P.O. Box 2208
Springfield 01101
36. Southern Massachusetts Academy for Law Enforcement Officers
Box #2145 - Montello Station
797 1/2 North Main Street
Brockton 02403
37. The Stained Glass School, Inc.
The Windsor Mill
North Adams 01247
38. State Appliance and Refrigeration Repair School, Inc.
6 Pleasant Street
Malden 02148

39. The Steam Engineering Institute
180 Mount Vernon Street
Boston 02125
40. Sylvania Technical School
63 Second Avenue
Waltham 02154
41. Marine Safety Consultants d/b/a
Tidewater School of Navigation
42 Water Street
Fairhaven 02719
42. Toureen School of Canine Grooming
and Training Instruction
367 Western Avenue
Brighton 02135
43. United Technical Schools
17-23 Morgan Street
Springfield 01107
44. Vesper George School of Art
42-44 St. Botolph Street
Boston 02116

Chapter 75C - Active File

Private Correspondence Schools Recommended for Licensure

As of June 30, 1981

"The term 'correspondence school', as used in this chapter, shall mean any school maintained for the purpose of providing instruction by correspondence in any field of study for a tuition charge or profit, but shall not, unless the contrary is indicated by the context, include a correspondence school having no place of business in the commonwealth, or such schools maintained or conducted by employees for their own employees with no fee or tuition being charged, or owned and operated by established religious institutions, or operated by the commonwealth or any political subdivision thereof." (M.G.L. Chapter 75C, Section 1)

1. Andover Tractor-Trailer School,
Inc.
Dundee Park - Off Essex Street
Andover 01810
2. Berklee Press Publications
1140 Boylston Street
Boston 02215
3. Hewlett-Packard Company
Home Study ECG Course
175 Wyman Street
Waltham 02154
4. Institute of Certified Travel
Agents
148 Linden Street
Wellesley 02181
5. Nantucket School of Needlery
26 Union Street
North Adams 01247
6. The School of Professional Drafting
21 Saunders Terrace
Wellesley Hills 02181
7. School of Survey
80 Boylston Street
Suite 1110
Boston 02116

X. ACCOUNTS RECEIVABLE INQUIRIES

The accounts receivable balance verification program was initiated as a measure to provide continual control over State agency accounts receivable for both the agency and the State Auditor.

The State Auditor, the Commissioner of Administration, and the State Comptroller agreed that effective July 1, 1974, the following billhead statement must appear on state agency invoices:

"IF THE BALANCE SHOWN ON THIS INVOICE DOES NOT AGREE WITH YOUR RECORDS, IMMEDIATELY NOTIFY, IN WRITING, THIS AGENCY AND THE DEPARTMENT OF THE STATE AUDITOR, ROOM 229, STATE HOUSE, BOSTON, MA 02133. THE STATE AUDITOR WILL REPORT HIS FINDINGS TO YOU."

Through the efforts of this department, the cooperation of the agencies, and the advancement of computerized billing systems, there has been a significant reduction in the frequency of agency billing errors. The improvement in accounting and recordkeeping accuracy at State agencies has been complemented by their increased responsiveness to third party billings and the equitable resolution of outstanding charge disputes.

During the 1981 fiscal year, 366 reports of balance discrepancies were submitted to the State Auditor. This represents 72 fewer inquiries than the previous year, and a reduction of over 67% since fiscal 1975. Since this program was established, the State Auditor has provided balance verification assistance to 4,077 individuals.

Accounts Receivable Inquiries
Fiscal Year

	1975	1976	1977	1978	1979	1980	1981
Total Inquiries	1113	737	553	450	420	438	366
Annual Increase (Decrease)	-	(376)	(184)	(103)	(30)	18	(72)
Cumulative Increase (Decrease)		(376)	(560)	(663)	(693)	(675)	(747)

Percentage

Current Year ÷ Inception Year	100%	66.2%	49.7%	40.4%	37.7%	39.3%	32.9%
----------------------------------	------	-------	-------	-------	-------	-------	-------

